



WASHINGTON HISTORIC PRESERVATION COMMISSION
Regular Scheduled Meeting - Agenda
Tuesday, February 5, 2013
7:00 PM

I. Opening of the meeting

II. Invocation

III. Roll call

IV. Old Business

1. None

V. Major Works, Certificate of Appropriateness

A. Major Works

1. A request has been made by Mr. Jerry Jennette for a Certificate of Appropriateness to: (1) add a wrought iron fence along the front of the property property, (2) add a 14' x 30' wooden deck at the rear entrance, (3) add a 9' x 20' lean-to type carport off the existing workshop, and (4) construct a 12' x 16' utility building at the back of the property located at 722 West 2nd Street.
2. A request has been made by Mr. Jeffrey Brundage for a Certificate of Appropriateness to add a 9' x 20' carport attached to the existing garage at the property located at 726 West 2nd Street.
3. A request has been made by Mr. Pat Griffin for a Certificate of Appropriateness to replace the rotted and damaged wood siding with hardi-plank siding to match the existing siding on the structure located at 315-317 West 2nd Street. The front of the structure would remain as wood siding.
4. A request has been made by the City of Washington for a Certificate of Appropriateness to remove four Holly trees from the western side of the Civic Center Parking lot. The trees are causing damage to the adjacent house and its foundation.
5. A request has been made by the City of Washington for a Certificate of Appropriateness to remove a rotten and dilapidated accessory building in the rear yard of the property located at 312 East Water Street. The building is creating a hazard to the adjacent properties.

B. Minor Works

1. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Clyde Swanner Jr. to replace rotten siding with like material, repair the front porch and elements with like material, and repair roof and windows on the structure located at 731 West 2nd Street.

2. A request has been made and approved by staff for a Certificate of Appropriateness to Mr. Roger Meyland to replace the existing signs on the front and the rear of the structure located at 156 West Main Street.
3. A request has been made and approved by staff for a Certificate of Appropriateness for Ms. Dorothy Paetzell to replace the HVAC unit with a similar unit on the rear of the structure located at 617 East Main Street.
4. A request has been made and approved by staff for a Certificate of Appropriateness for Select Bank to add 2 flood lights at the rear of the structure located at 155 North market Street for security purposes.
5. A request has been made and approved by staff for a Certificate of Appropriateness for Ms. Rita Whitman to replace the existing gas furnace with a similar unit located at 103 South Charlotte Street.
6. A request has been made and approved by staff for a Certificate of Appropriateness for Rodman Properties to replace the existing flue pipes with per manufactured spec. on the structure located at 103 West Main Street.
7. A request has been made and approved by staff for a Certificate of Appropriateness for Mr. Clay Carter to remove the existing 8' x 8' rotten shed at the rear of the structure located at 325 East Main Street.

VI. Other Business

1. Demolitions

VII. Approval of Minutes – December 4, 2012

VIII. Adjourn

Major Works
Jerry Jennette
722 West 2nd Street

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 722 W 2nd St

Historic Property/Name (if applicable): _____

Owner's Name: Jerry + Judy Jennette

Lot Size: 125 feet by 280 feet. roughly
(width) (depth) 17 acres

Brief Description of Work to be Done:

Wrought Iron Fence along the front of the property

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Jerry Jennette
(Name of Applicant - type or print)

722 W 2nd St Washington, NC 27889
(Mailing Address) (Zip Code)

1/6/13 252-944-5987
(Date) (Daytime Phone Number)

(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 722 W 2nd St.

Historic Property/Name (if applicable): _____

Owner's Name: Judy + Jerry Jenrette

Lot Size: 175 feet by 250 feet. *roughly .7 acres*
(width) (depth)

Brief Description of Work to be Done:

Deck on Back (14 x 30)

~~Wrought Iron Fence at Front of lot~~

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Jerry Jenrette
(Name of Applicant - type or print)

722 W 2nd St. 27889
(Mailing Address) (Zip Code)

1/6/13 252-944-5987
(Date) (Daytime Phone Number)

(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS
 Historic Preservation Commission
 Washington, NC

To: Washington Historic Preservation Commission
 102 East 2nd Street
 Washington, NC 27889

Please use Black Ink

Street Address of Property: 722 W 2nd St

Historic Property/Name (if applicable): _____

Owner's Name: Judy + Jerry Jenette

Lot Size: 75 feet by 250 feet. roughly .7 acre
 (width) (depth)

Brief Description of Work to be Done:
Lean to off side of backyard Utility Building

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Jerry Jenette
 (Name of Applicant - type or print)

722 W 2nd St, Washington 27889
 (Mailing Address) (Zip Code)

1/6/13 252/944-5987
 (Date) (Daytime Phone Number)

 (Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____ Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

 (Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 722 W 2nd St.

Historic Property/Name (if applicable): _____

Owner's Name: Jerry + Judy Jennette

Lot Size: 175 feet by 250 feet.
(width) (depth)

Brief Description of Work to be Done:

Construct 12 x 16 utility building to be built at the back of the property.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Jerry S. Jennette
(Name of Applicant - type or print)

722 W. 2nd St. Washington 27889
(Mailing Address) (Zip Code)

1/26/13 252-944-5987
(Date) (Daytime Phone Number)

[Signature]
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must also



ADDRESS: 722 W. 2nd Street

TAX PARCEL NUMBER: 5675-69-1818

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 255 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Jerry Jennette and Other

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 3790

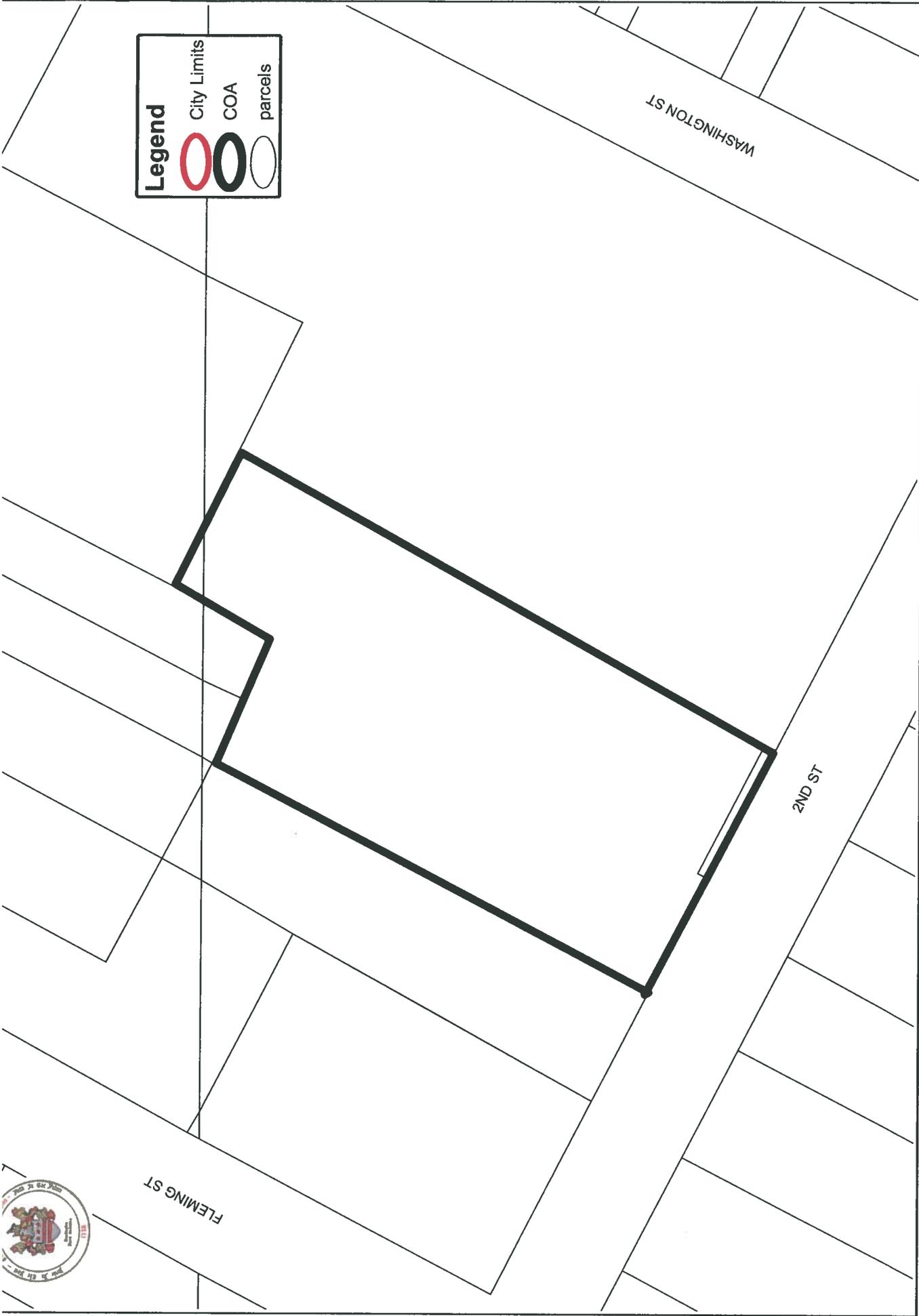
WINDOW STYLE: upstairs: 2/2 downstairs: same

DOOR STYLE: 4 lite/ 2 panel

ROOF MATERIAL: Tin

DESCRIPTION: Much altered early 20th century frame house with “Mount Vernon” porch.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Tax Card Addressed as 718 and 722 W 2nd St



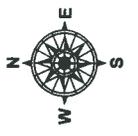
Legend

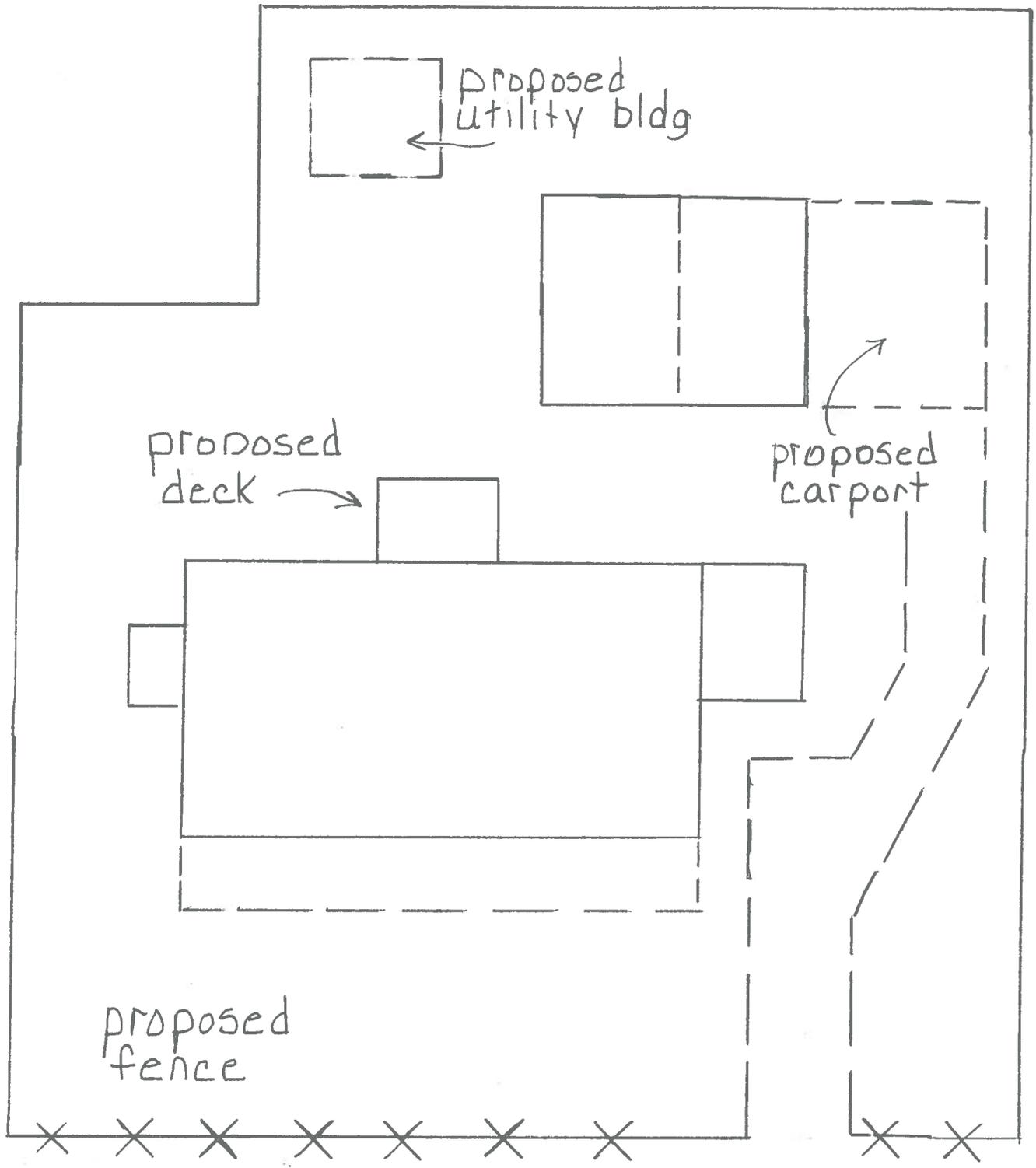
- City Limits
- COA
- parcels

1 inch = 55 feet

0 5 10 20 30 40 Feet

City of Washington
Certificate of Appropriateness
722 West 2nd Street





722 West 2nd Street



722 West 2nd Street



722 West 2nd Street

Adjacent Property Owners - 722 West 2nd Street

Sonny Swanner
731 West 2nd Street
Washington, NC 27889

Mitchell Norten
706 West 2nd Street
Washington, NC 27889

Jeffrey Brundage
726 West 2nd Street
Washington, NC 27889

W. Wayne Melton
729 West 2nd Street
Washington, NC 27889

Curtis Douglas Boyd
723 West 3rd Street
Washington, NC 27889

Robert Buchholz
734 West 2nd Street
Washington, NC 27889

Bob Martin
721 West 2nd Street
Washington, NC 27889

Margaret W. Hope
725 West 2nd Street
Washington, NC 27889

Debra Holloway
731 West 3rd Street
Washington, NC 27889

Robert Dedrick
717 West 2nd Street
Washington, NC 27889

Mary Boyd
723 West 3rd Street
Washington, NC 27889

Don C. Sawyer
1303 Van Norden Street
Washington, NC 27889

A.W. Massie Jr.
721 West 3rd Street
Washington, NC 27889

Mark Everett
734 West 2nd Street
Washington, NC 27889

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 722 West 2nd Street – Addition of a Fence

A request has been made by Mr. Jerry Jennette for a Certificate of Appropriateness to add a wrought iron fence along the front of the property located at 722 West 2nd Street. Please review the Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Section 4.8 Fences and Walls.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to add a wrought iron fence along the front of the property located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Section 4.8 Fences and Walls.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to add a wrought iron fence along the front of the property located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Section 4.8 Fences and Walls. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Jerry Jennette to add a wrought iron fence along the front of the property located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Section 4.8 Fences and Walls.

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 722 West 2nd Street – Construction of a Deck

A request has been made by Mr. Jerry Jennette for a Certificate of Appropriateness to construct a 14' x 30' wooden deck at the rear of the structure located at 722 West 2nd Street. Please review the Design Guidelines, specifically Chapter 5.0 New Construction Section 5.4 Decks.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 14' x 30' wooden deck at the rear of the structure located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 5.0 New Construction Section 5.4 Decks.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 9' x 20' lean-to type carport off the existing workshop, and construct a 14' x 30' wooden deck at the rear of the structure located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 5.0 New Construction Section 5.4 Decks. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 14' x 30' wooden deck at the rear of the structure located at 722 West 2nd Street. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 5.0 New Construction Section 5.4 Decks.

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 722 West 2nd Street – Construction of a Carport and a Utility Building

A request has been made by Mr. Jerry Jennette for a Certificate of Appropriateness to construct a 9' x 20' lean-to type carport off the existing workshop, and construct a 12' x 16' utility building at the back of the property located at 722 West 2nd Street. The design and the materials would match the existing structure. Please review the Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 9' x 20' lean-to type carport off the existing workshop, and construct a 12' x 16' utility building at the back of the property located at 722 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 9' x 20' lean-to type carport off the existing workshop, and construct a 12' x 16' utility building at the back of the property located at 722 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Jerry Jennette to construct a 9' x 20' lean-to type carport off the existing workshop, and construct a 12' x 16' utility building at the back of the property located at 722 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

Major Works
Jeffrey Brundage
726 West 2nd Street

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 726 WEST 2ND STREET

Historic Property/Name (if applicable): _____

Owner's Name: JEFFREY + FRANCINE BRUNDA 45

Lot Size: 50 feet by 250 feet.
(width) (depth)

Brief Description of Work to be Done:

ADD A CARPORT TO EXISTING GARAGE AS
PER ATTACHED PLAN DRAWING

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

JEFFREY BRUNDA 45
(Name of Applicant - type or print)

726 WEST 2ND STREET
(Mailing Address) WASHINGTON NC 27889 (Zip Code)

1/2/13 252-946-1772
(Date) (Daytime Phone Number)

Jeffrey R. Brundage
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give



ADDRESS: 726 W. 2nd Street

TAX PARCEL NUMBER: 5675-69-0901

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 254 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Jeffrey Brundage

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 2344

WINDOW STYLE: upstairs: 2/2, 4/4 downstairs: 2/2

DOOR STYLE:

ROOF MATERIAL: Tin

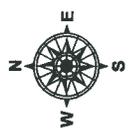
DESCRIPTION: 2 story early 20th century frame house with notable doorway, pressed tin roof, 1920s type porch.

OTHER FEATURES: (i.e. fences, accessory building, etc.):



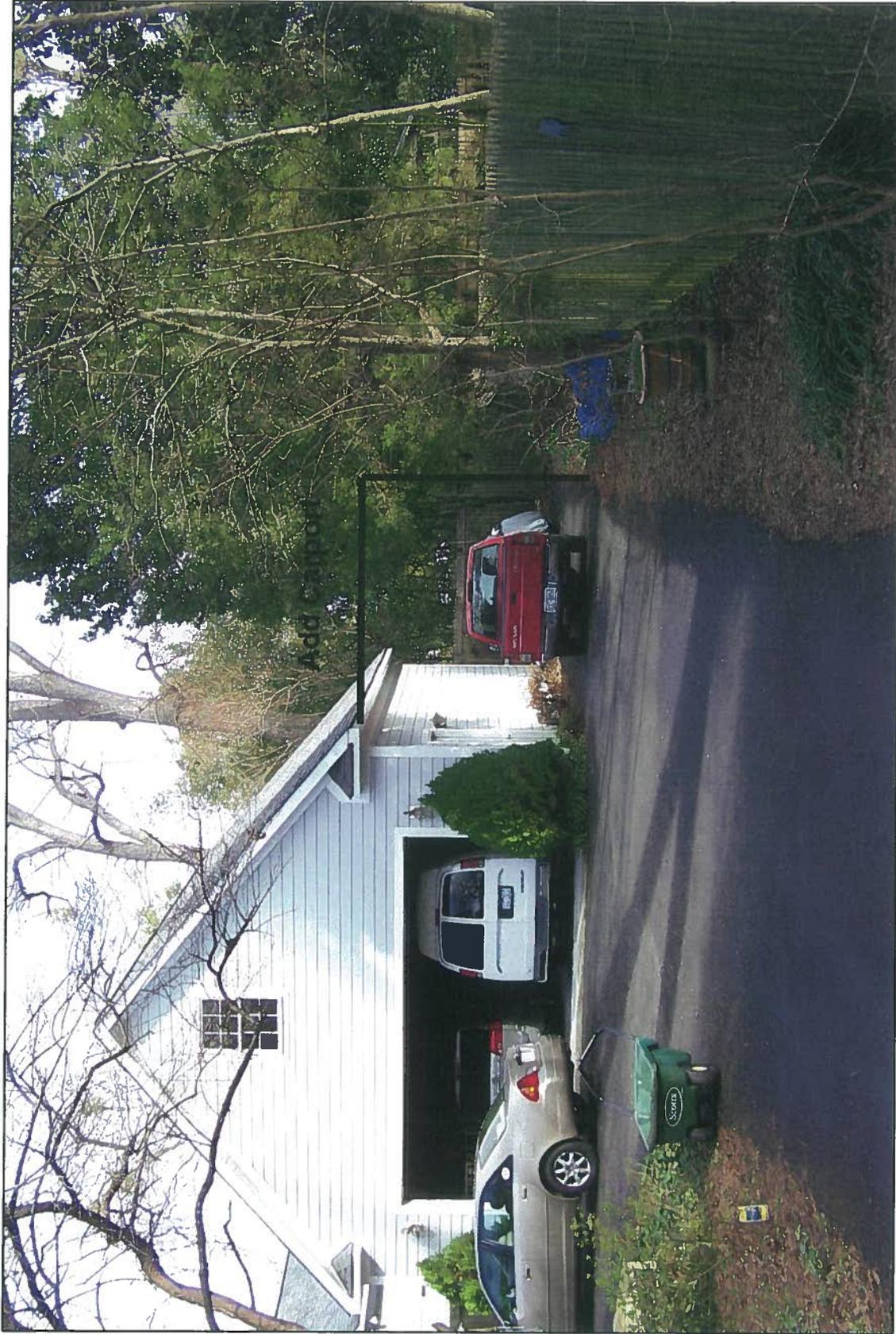
Legend

- City Limits (Red outline)
- COA (Black outline)
- parcels (Thin black outline)

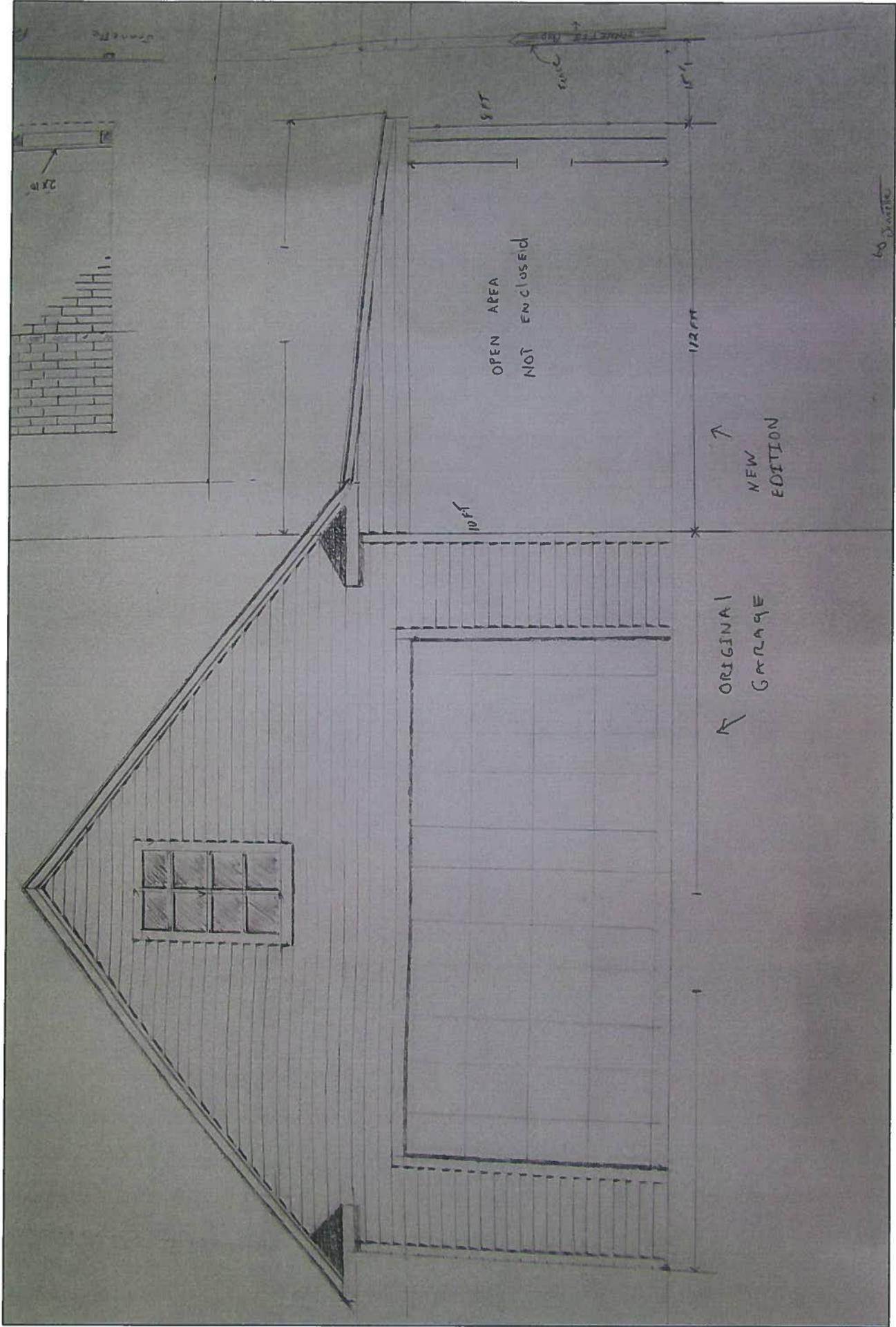


City of Washington
Certificate of Appropriateness
726 West 2nd Street

1 inch = 55 feet
0 5 10 20 30 40 Feet



726 West 2nd Street



726 West 2nd Street

Adjacent Property Owners - 726 West 2nd Street

Sonny Swanner
731 West 2nd Street
Washington, NC 27889

Mitchell Norten
706 West 2nd Street
Washington, NC 27889

Jerry S. Jennette
722 West 2nd Street
Washington, NC 27889

W. Wayne Melton
729 West 2nd Street
Washington, NC 27889

Curtis Douglas Boyd
723 West 3rd Street
Washington, NC 27889

Robert Buchholz
734 West 2nd Street
Washington, NC 27889

Bob Martin
721 West 2nd Street
Washington, NC 27889

Margaret W. Hope
725 West 2nd Street
Washington, NC 27889

Debra Holloway
731 West 3rd Street
Washington, NC 27889

Robert Dedrick
717 West 2nd Street
Washington, NC 27889

Mary Boyd
723 West 3rd Street
Washington, NC 27889

Don C. Sawyer
1303 Van Norden Street
Washington, NC 27889

A.W. Massie Jr.
721 West 3rd Street
Washington, NC 27889

Mark Everett
734 West 2nd Street
Washington, NC 27889

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 726 West 2nd Street – Construction of a Carport

A request has been made by Mr. Jeffrey Brundage for a Certificate of Appropriateness to construct a 9' x 20' carport attached to the existing garage at the property located at 726 West 2nd Street. The design and the materials would match the existing structure. Please review the Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jeffrey Brundage to construct a 9' x 20' carport attached to the existing garage at the property located at 726 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jeffrey Brundage to construct a 9' x 20' carport attached to the existing garage at the property located at 726 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Jeffrey Brundage to construct a 9' x 20' carport attached to the existing garage at the property located at 726 West 2nd Street. The design and the materials would match the existing structure. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Section 3.12 Outbuildings & Accessory Structures.

Major Works
Pat Griffin
315-317 West 2nd Street

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 317 W 2nd & 319 W 2nd

Historic Property/Name (if applicable): _____

Owner's Name: James F. Bagwell, Jr

Lot Size: See Attached feet by _____ feet.
(width) Tax map (depth) 85x114x56x84x138x202

Brief Description of Work to be Done: Approx from Tax map.
Remove and replace, cut trees, ~~replace windows~~
See Attached

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Patrick C. Griffin
(Name of Applicant - type or print)
414 Lodge Rd, Wash, 27889
(Mailing Address) (Zip Code)
1-30-13 252-946-7700
(Date) (Daytime Phone Number)
Patrick C. Griffin
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

Description of Work to be done. 317 and 319 West 2nd Street

1. Remove and replace rotten wood siding with Hardie Plank on the three elevations of the houses which do not face W. 2nd Street. The existing siding is split and rotten and needs replacing. We would like to replace the wood with Hardie Plank to provide a long term solution to the maintenance of these properties. Hardie Plank It's a concrete, fiber combination product that is extremely durable to the elements with a 50 year warranty, a class A fire rating, and will not delaminate or rot and is impervious to termites. New wood needs repainting about every five to six years while Hardie Plank needs painting every 15 to 20 years. This product has previously been approved use on historic homes in the Historic District. The replacement of the siding would be done over several years as funds are available.
2. There is a major problem 217 West 2nd Street caused by the Holly tree roots from the trees at the Civic Center growing under the foundation of the house which is causing the foundation to fail. Please approve the removal of the Holly trees.



ADDRESS: 315 - 317 West 2nd Street

TAX PARCEL NUMBER: 5675-78-5843

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 368 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: James F Bagwell, Jr.

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 2544

WINDOW STYLE: upstairs: 2/2 downstairs: same

DOOR STYLE:

ROOF MATERIAL: Asphalt Shingle

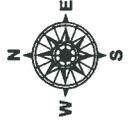
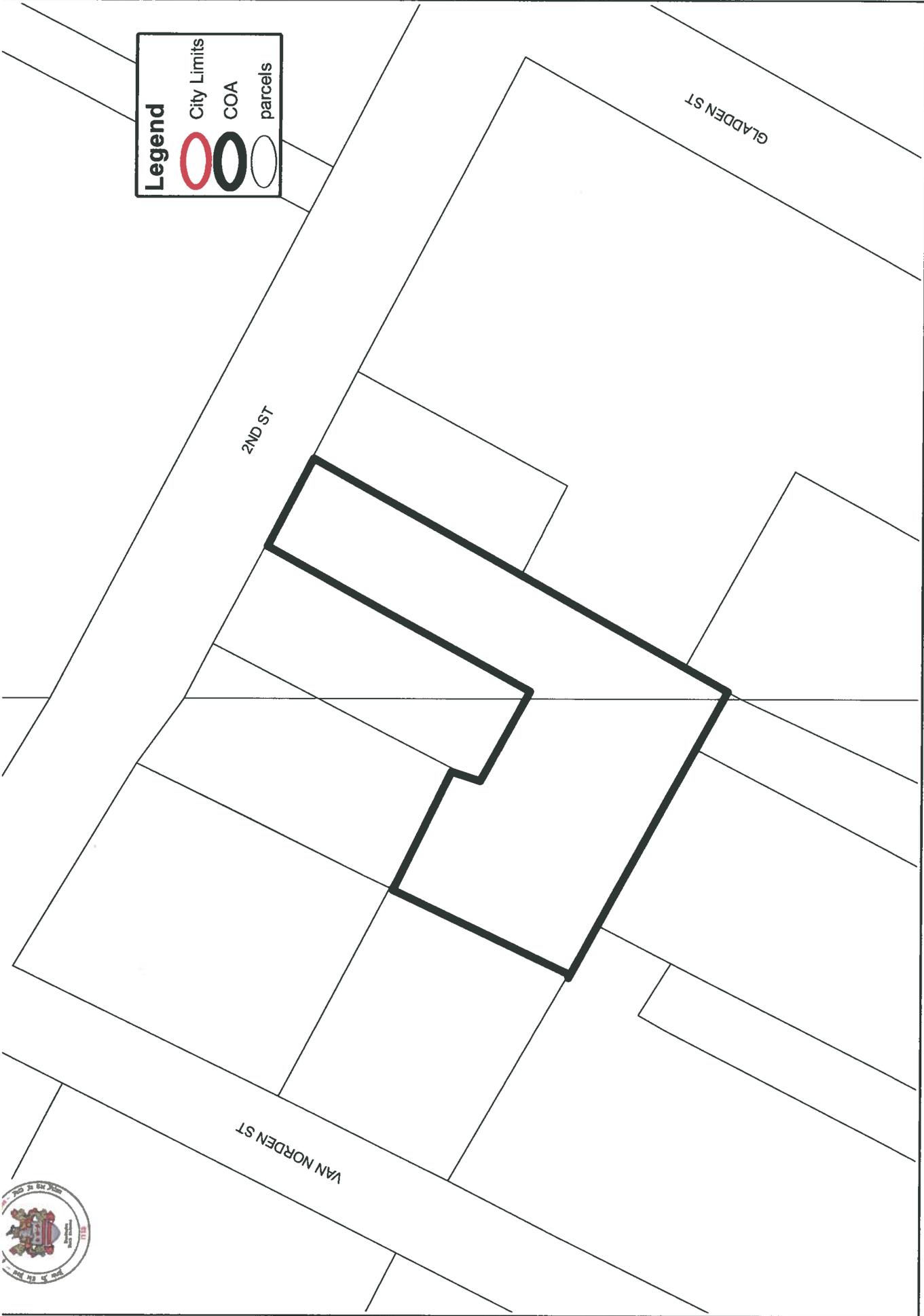
DESCRIPTION: 2 story early 20th century frame with 1920s type porch posts, hipped roof.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Storage- 1 S FR 35 x 73, Storage- 1 S FR 68 x 66, Storage- 1 S FR 28 x 22



Legend

- City Limits (Red outline)
- COA (Black outline)
- parcels (Thin black outline)



City of Washington
Certificate of Appropriateness
315-317 West 2nd Street

1 inch = 55 feet
0 5 10 20 30 40 Feet



315-317 West 2nd Street

Adjacent Property Owners – 315-317 West 2nd Street

Bagwell Realty
PO Box 1901
Greenville, NC 27835

Scott Sipprell
129 Van Norden Street
Washington, NC 27889

Archie Jennings
328 West Main Street
Washington, NC 27889

Stuart Dudley
119 Van Norden Street
Washington, NC 27889

Rivertowne Properties, LLC
328 West Main Street
Washington, NC 27889

Fred Larsen
316 West Main Street
Washington, NC 27889

City of Washington
PO Box 1988
Washington, NC 27889

Ronald Clark
334 West Main Street
Washington, NC 27889

First United Methodist Church
304 West 2nd Street
Washington, NC 27889

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 315-317 West 2nd Street – Replacement of Siding

A request has been made by Mr. Pat Griffin for a Certificate of Appropriateness to replace the deteriorated wood siding on the structure located at 315-317 West 2nd Street with hardi-board plank siding to match the existing structure. Please review the Design Guidelines, specifically Chapter 3.0 Changes to Existing Buildings Subsection 3.1 Exterior Walls & 3.2 Wood Materials.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Pat Griffin to replace the deteriorated wood siding on the structure located at 315-317 West 2nd Street with hardi-board plank siding to match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Existing Buildings Subsection 3.1 Exterior Walls & 3.2 Wood Materials.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Pat Griffin to replace the deteriorated wood siding on the structure located at 315-317 West 2nd Street with hardi-board plank siding to match the existing structure. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Existing Buildings Subsection 3.1 Exterior Walls & 3.2 Wood Materials. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to Mr. Pat Griffin to replace the deteriorated wood siding on the structure located at 315-317 West 2nd Street with hardi-board plank siding to match the existing structure. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 3.0 Existing Buildings Subsection 3.1 Exterior Walls & 3.2 Wood Materials.

Major Works
City of Washington
Civic Center Parking Lot

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please Use Black Ink

Street Address of Property: Civic Center Parking Lot

Historic Property/Name (if applicable): _____

Owner's Name: City of Washington

Lot Size: _____ feet by _____ feet.
(width) (depth)

List all properties within 100 feet; on both sides, in front (across the street), and to the back of the property: (If necessary, attach a separate sheet)

Brief Description of Work to be Done:

Remove four Holly trees from the western edge of the Civic Center Parking lot.

The trees are causing damage to the adjacent residential structure and its foundation.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

City of Washington
(Name of Applicant - type or print)

102 East 2nd Street 27889
(Mailing Address) (Zip Code)

1/28/13 (252) 975-9384
(Date) (Daytime Phone Number)

John Rodman
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

PROJECT CATEGORIES (check all that apply):

- Exterior Alteration Addition
- New Construction Demolition

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work. Contact the Inspections Department at 252-975-9304.

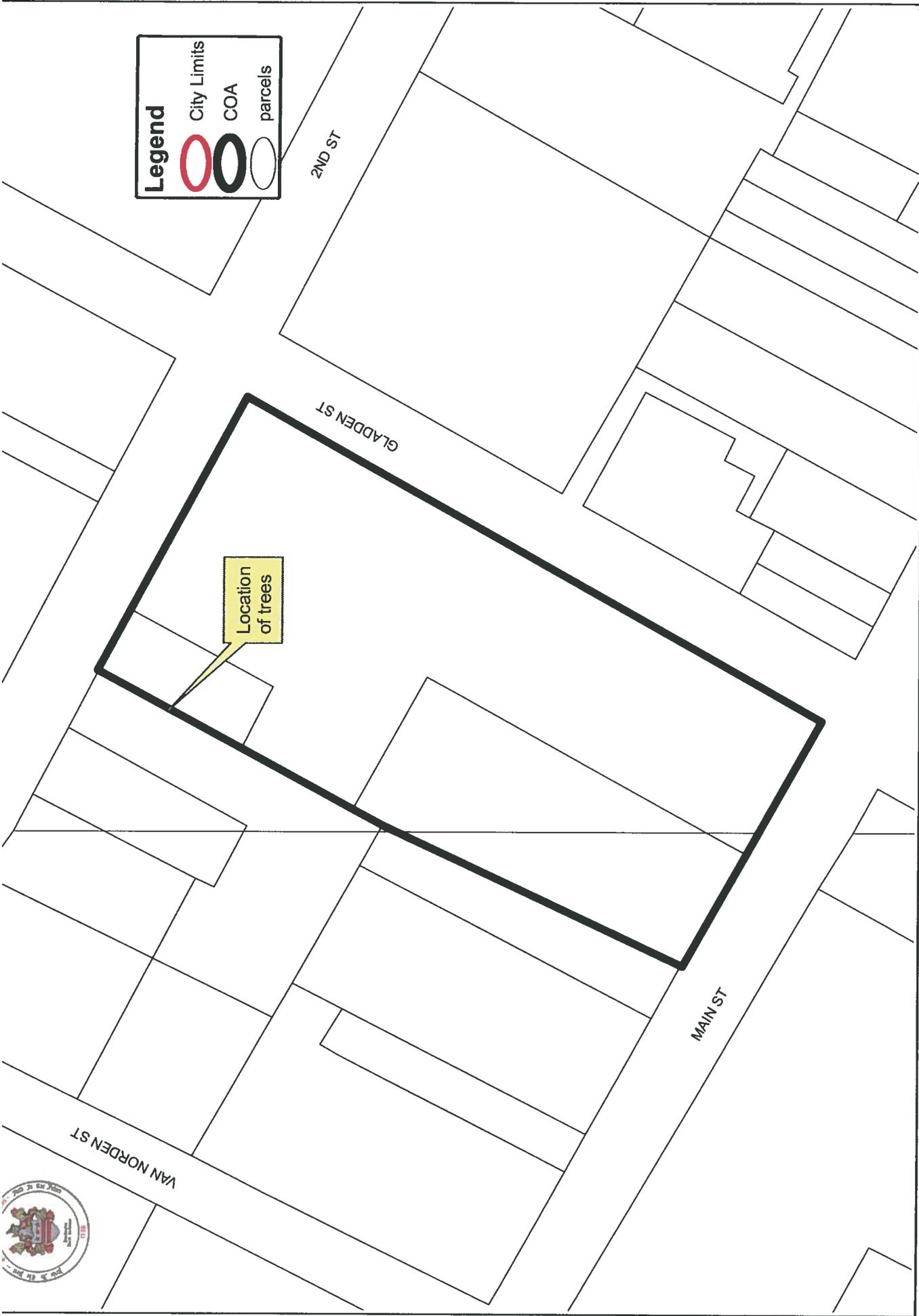
SUPPORTING INFORMATION:

Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure that your application is complete. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. (Leave the checkbox blank if the item is not applicable).

- Written Description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (ie. Width of siding, window trim, etc.)
- Plot Plan** (if applicable). A plot plan showing the relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences, walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey that you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.
- Description of Materials** (provide samples if appropriate).
- Photographs** of existing conditions.
- Drawings** showing proposed work. Include one set of full size drawings when available.
 - Plan** drawings.
 - Elevation** drawings showing the new façade(s).
 - Dimensions** shown on drawings.
 - 8-12" x 11" reductions** of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snapshots of individual drawings on the bigsheet. Photocopy reductions may be obtained from a number of blueprinting and photocopying businesses.
- State or Federal Tax Credits/Funds or CAMA Permits.** If you are applying for any of these programs, you must include a copy of your letter or permit from the State.
- Black Ink.** Your application must be prepared in black ink on 8-1/2" x 11" sheets so that it can be copied for commission members. Applications prepared in blue, red, or other colored inks and/or pencil copy poorly and will not be accepted.

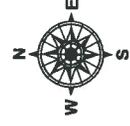
(Office Use Only)

Section (page)	Topic	Brief Description of Work
Chapter 4.0	Streetscape and Site Design	
Section 4.1	Landscaping	Remove 4 trees

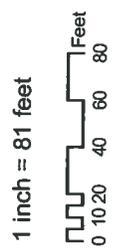


Legend

- City Limits (Red circle)
- COA (Black circle)
- parcels (White circle)



City of Washington
Certificate of Appropriateness
Civic Center

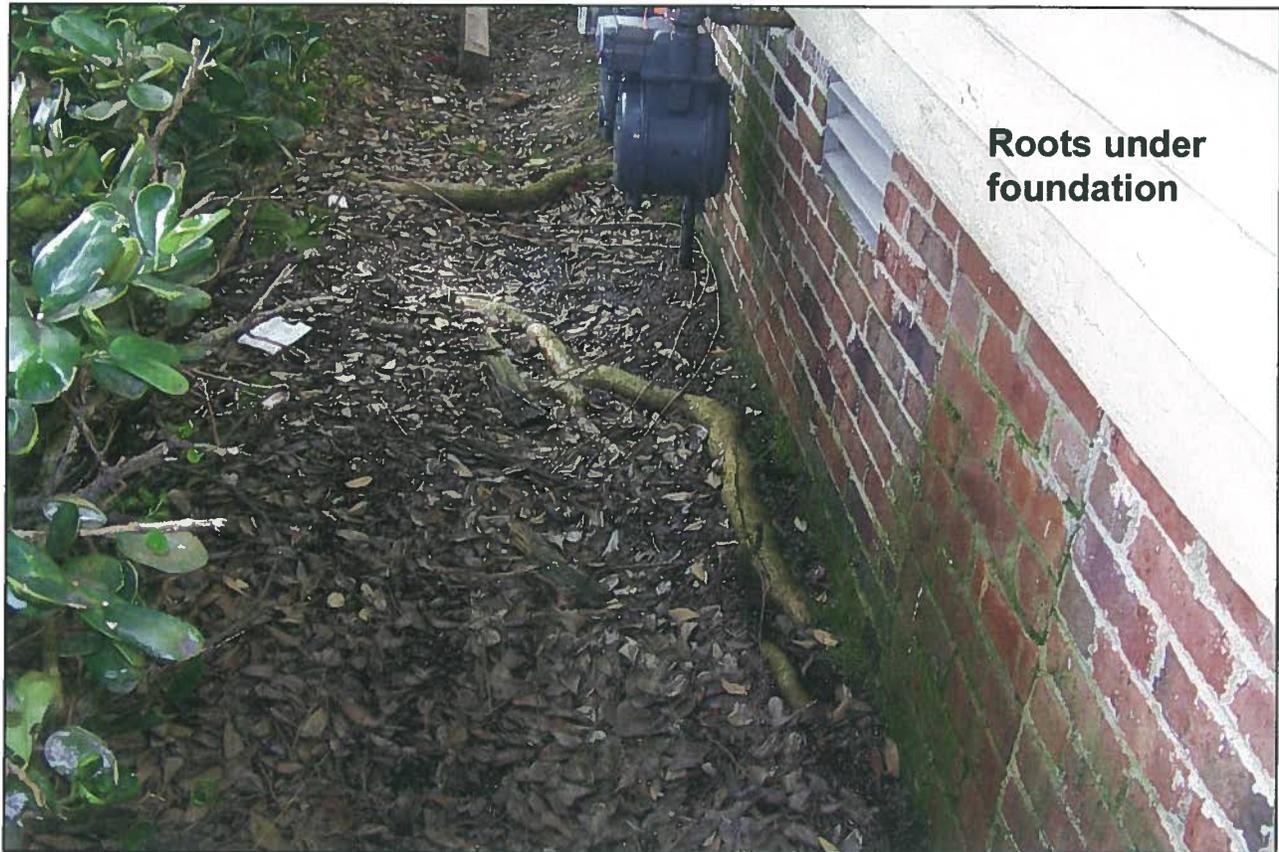




Trees to be removed



Civic Center Parking Lot



315-315 West 2nd Street

Adjacent Property Owners – Civic Center

Bagwell Realty
PO Box 1901
Greenville, NC 27835

Archie Jennings
328 West Main Street
Washington, NC 27889

Stuart Dudley
119 Van Norden Street
Washington, NC 27889

Rivertowne Properties, LLC
328 West Main Street
Washington, NC 27889

Fred Larsen
316 West Main Street
Washington, NC 27889

Ronald Clark
334 West Main Street
Washington, NC 27889

First United Methodist Church
304 West 2nd Street
Washington, NC 27889

First Presbyterian Church
211 West 2nd Street
Washington, NC 27889

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: Civic Center Parking Lot – Removal of Holly Trees

A request has been made by the City of Washington for a Certificate of Appropriateness to remove four Holly trees from the western side of the Civic Center parking lot. The trees are causing damage to the adjacent house and its foundation. Please review the Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Subsection 4.1 Landscaping.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to the City of Washington to remove four Holly trees from the western side of the Civic Center parking lot. The trees are causing damage to the adjacent house and its foundation. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Subsection 4.1 Landscaping.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to the City of Washington to remove four Holly trees from the western side of the Civic Center parking lot. The trees are causing damage to the adjacent house and its foundation. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 4.0 Streetscape and Site Design Subsection 4.1 Landscaping. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission deny a Certificate of Appropriateness to the City of Washington to remove four Holly trees from the western side of the Civic Center parking lot. The trees are causing little damage to the adjacent house and its foundation. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically 4.0 Streetscape and Site Design Subsection 4.1 Landscaping.

**Major Works
City of Washington
312 East Water Street**

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please Use Black Ink

Street Address of Property: 312 East Water Street

Historic Property/Name (if applicable): _____

Owner's Name: William R. Henry Jr.

Lot Size: N/A feet by N/A feet.
(width) (depth)

List all properties within 100 feet; on both sides, in front (across the street), and to the back of the property: (If necessary, attach a separate sheet)

Brief Description of Work to be Done:

Demolish the accessory structure located at the rear of the rear of the property at 312 East Water Street.

The building is in a state of disrepair and in danger of falling. It is creating a hazard to adjacent properties.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

City of Washington
(Name of Applicant - type or print)

102 East 2nd Street 27889
(Mailing Address) (Zip Code)

1/15/13 (252) 975-9384
(Date) (Daytime Phone Number)

John Rodman
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

PROJECT CATEGORIES (check all that apply):

- Exterior Alteration Addition
 New Construction Demolition

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work. Contact the Inspections Department at 252-975-9304.

SUPPORTING INFORMATION:

Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure that your application is complete. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. (Leave the checkbox blank if the item is not applicable).

- Written Description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (ie. Width of siding, window trim, etc.)
- Plot Plan** (if applicable). A plot plan showing the relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences, walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey that you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.
- Description of Materials** (provide samples if appropriate).
- Photographs** of existing conditions.
- Drawings** showing proposed work. Include one set of full size drawings when available.
 - Plan** drawings.
 - Elevation** drawings showing the new façade(s).
 - Dimensions** shown on drawings.
 - 8-12" x 11" reductions** of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snapshots of individual drawings on the bigsheet. Photocopy reductions may be obtained from a number of blueprinting and photocopying businesses.
- State or Federal Tax Credits/Funds or CAMA Permits.** If you are applying for any of these programs, you must include a copy of your letter or permit from the State.
- Black Ink.** Your application must be prepared in black ink on 8-1/2" x 11" sheets so that it can be copied for commission members. Applications prepared in blue, red, or other colored inks and/or pencil copy poorly and will not be accepted.

(Office Use Only)

Section (page)	Topic	Brief Description of Work
Chapter 6.0	Demolition and Relocation	
Section 6.1	Demolition	Remove existing accessory structure



ADDRESS: 312 Water St
TAX PARCEL NUMBER: 5675-97-5062
CONTRIBUTING: Yes
CONTRIBUTING NUMBER: 458 **NON-CONTRIBUTING NUMBER:**
CURRENT OWNER: William R. Henry Jr.
FLOOD ZONE: No
SQUARE FOOTAGE OF STRUCTURE: 1836
WINDOW STYLE: upstairs: downstairs:
DOOR STYLE:
ROOF MATERIAL: Asphalt Shingle

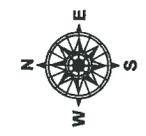
DESCRIPTION: John Mayo House. 2 Story symmetrical late 19th century frame house. Turned porch posts, diagonal sheathing under porch, simple molded trim.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Shed- 41 x 10, Shelter- 8 x 20



Legend

- City Limits (Red circle)
- COA (Black circle)
- parcels (White circle)



City of Washington
Certificate of Appropriateness
312 Water Street

1 inch = 62 feet
0 5 10 20 30 40 Feet



Adjacent Property Owners - 312 Water Street

Steven Radar
PO Box 1901
Washington, NC 27889

Joseph Wooten
311 East Main Street
Washington, NC 27889

Moss Land One, LLC
PO Box 1845
Washington, NC 27889

Charlotte N. Mason
119 S. Harvey Street
Washington, NC 27889

Maurice Bridgeman
204 Yukon Street
Hampton. Va. 23663

Laura Ann Darre
316 Riverside Drive
Washington, NC 27889

Betty Jane Green
307 East Main Street
Washington, NC 27889

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission
From: John Rodman, Planning and Development
Re: 312 East Water Street - Demolition of an Accessory Building

A request has been made by the City of Washington for a Certificate of Appropriateness to remove a rotten and dilapidated accessory building in the rear yard of the property located at 312 East Water Street. The building is creating a hazard to the adjacent properties. Please review the Design Guidelines, specifically Chapter 6.0 Demolition and Relocation.

To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to the City of Washington to remove a rotten and dilapidated accessory building in the rear yard of the property located at 312 East Water Street. The building is creating a hazard to the adjacent properties. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 6.0 Demolition and Relocation.

or

I move that the Historic Preservation Commission grant a Certificate of Appropriateness to the City of Washington to remove a rotten and dilapidated accessory building in the rear yard of the property located at 312 East Water Street. The building is creating a hazard to the adjacent properties. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Chapter 6.0 Demolition and Relocation. I further move that the Historic Preservation Commission place the following conditions on the approval:

or

I move that the Historic Preservation Commission delay a Certificate of Appropriateness to the City of Washington to remove a rotten and dilapidated accessory building in the rear yard of the property located at 312 East Water Street. The building is creating a hazard to the adjacent properties. The delay in the Certificate of Appropriateness shall not exceed 365 Days. This motion is based on the following findings of fact: the application is not congruous with the Historic Preservation Commission Design Guidelines, specifically Section 6.0 Demolition and Relocation.

Minutes
December 4, 2012