



SEPTEMBER 21, 2009

**MEETING TO BE HELD AT GMH SENIOR CENTER**  
**310 WEST MAIN STREET**

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval/Amendments to Agenda

Approval of Minutes from August 10, 2009 **(Page 1)**

I. Consent Agenda:

- A. Adopt – Budget ordinance amendment for the walkway under Hwy 32 Bridge at Havens Gardens and Authorize City Manager to sign the construction contract with Sanford Contractors, Inc (\$27,000) **(Page 14)**
- B. Adopt – Budget ordinance for Debt Repayment **(Page 16)**
- C. Amend – The EMS Fee schedule to include language and add language to EMS invoices **(Page 20)**
- D. Adopt – Budget ordinance for the purchase of Park Reuse Land Purchases **(Page 21)**
- E. Adopt – Budget ordinance to increase the Local Occupancy Tax Revenue and increase the allocation to the Tourism Authority **(Page 23)**
- F. Adopt – Budget ordinance reducing the Beer and Wine Tax Revenue (\$29,524) **(Page 25)**
- G. Adopt – Budget ordinance amendment for the Police Department (\$3,000) **(Page 27)**

II. Scheduled Public Appearances:

- A. Ms. Linda White – Utilities Deposit **(no write-up)**



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- B. Ms. Jessica Jeffers – Utilities Petition (**Page 29**)
- C. Ms. Robin Riddle – Placement of Navy Bell & Plaque (**Page 36**)
- D. Mr. Bob Henkle – Bike Trail (**Page 37A**)
- E. Mr. John Massey – Talbert & Bright Airport Engineers (**no write-up**)
- F. Presentation – TAC Energy Audit (**no write-up**)
- III. Correspondence and Special Reports from City Council:
  - A. None
- IV. Reports from Boards, Commissions and Committees:
  - A. Economic Development Commission (**no write-up**)
  - B. Tourism Development Authority (**no write-up**)
  - C. Human Relations Council (**no write-up**)
  - D. Downtown Washington on the Waterfront (**no write-up**)
  - E. Citizens for Revitalization (**no write-up**)
  - F. Warren Field Airport (**no write-up**)
  - G. Haven's Garden Report (**no write-up**)
  - H. Harbor Management Report (**no write-up**)
  - I. Financial Reports (**will be e-mailed**)
    - 1. General
    - 2. Enterprise Funds
- V. Appointments:
  - A. Appointments – Board of Library Trustees & Washington Housing Authority (**Page 38**)



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VI. City Manager's Agenda:

A. Old Business:

1. Memo – Project Update Stimulus Coordinator/LEPD (**Page 42**)
2. Authorize – RFP's for a licensed and insured Outfitter to manage the hunting rights on City Property adjacent to Warren Field Airport (**Page 47**)
3. Accept – A combination of lots for Keys Landing Subdivision located off Keysville Road (**Page 50**)
4. Up-date – Quarterly Report Northgate Subdivision (**Page 53**)
5. Presentation – Site selection for Washington Police Department's new facility (**Page 54 & Books delivered separately**)

B. New Business:

1. Allow - Ms. Edna R. Woolard to designate parking spaces directly behind and adjacent to her property at 112 North Market Street (**Page 55**)
2. Adopt – Resolution designating the Chief of Police & the Director of Planning & Development as the designated official for the Local Government Opinion Form (**Page 57**)
3. Adopt – Resolution stating the intent of the City to annex and fixing the date for a public hearing on the non-contiguous annexation of the Keys Landing Subdivision (**Page 61**)
4. Adopt – Budget ordinance amendment for outstanding purchase orders from FY 08/09 (\$5,507,656) (**Page 67**)
5. Approve – Municipal Records Retention and Disposition Schedule, dated May 19, 2009 (**Page 78**)



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- C. Any Other Items From City Manager:
1. Correspondence – Michael L. Isbell, Chairman, Beaufort County Committee for Constitutional Studies – request a waiver of fees for use of bleachers **(Page 81)**
  2. Correspondence – Mr. Marvin C. Reid – Re: Utilities **(Page 83)**
- VII. Public Hearings – Zoning: **6:00 PM**
- A. None
- VIII. Public Hearing – Other:
- A. City of Washington's Housing Development Grant Application to be submitted to the Division of Community Assistance (\$250,000) **(Page 84)**
- IX. Comments from the Public: (Immediately following public hearings)
- X. Any Other Business from the Mayor or Other Members of Council:
- A. Closed Session – Under NCGS 143-318.11(a)(6) Personnel G.S. 143-318.11(a)(3) Attorney/Client Privilege **(no write-up)**
- XI. Adjourn - Until Monday October 12, 2009 at 4:30 p.m. in the GMH Senior Center – 310 West Main Street.