

The Washington City Council met in a continued session on Monday, April 28, 2014 at 5:30 pm in the City Council Chambers at the Municipal Building. Present were: Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Mayor Mac Hodges arrived at 5:35pm.

Also present were: Matt Rauschenbach, Administrative Services Director/C.F.O.; Allen Lewis, Public Works Director; Keith Hardt, Electric Utilities Director; John Rodman, Community/Cultural Resources Director; Susan Hodges, Human Resources Director; Gloria Moore, Library Director; Lynn Wingate, Tourism Director; David Carraway, IT Department and Tony Black, Washington Daily News.

Mayor Pro tem Roberson called the meeting to order. Councilman Pitt delivered the invocation.

APPROVAL/AMENDMENTS TO AGENDA:

City Manager, Brian Alligood requested adding:

- Update – Electric Utilities Director, Keith Hardt – Tornado Damage

By motion of Councilman Beeman, seconded by Councilman Brooks, Council approved the agenda as amended.

DISCUSSION: GRANT UPDATES

City Manager, Brian Alligood summarized the Grant Executive Summary report. Council did not have any comments.

Mayor Pro tem Roberson requested a status report on Old City Hall Rehab. Mr. Alligood noted the Old City Hall project closed Friday and is back in the possession of the City. Council agreed to proceed with the upset bid process.

Grants

4/21/2014

Grant Executive Summary
as of 3/31/2014

Fund	Grant Description	Dates			Financials				Deliverable			Compliance Reporting Status	Notes	
		Award	Expiration	Completion	Budget	Actual	Budget	Actual	Metric	Total	Achieved			Bal.
50	CDBG Affordable Housing	04/09/10	10/31/14	10/31/14	227,700	185,719	227,700	185,719	LMI homes	10	5	5	03/31/14	Applicant promotion & qualification, extension date confirmed
51	Blue Goose	03/01/13	03/01/15	02/01/15	350,000	313,224	350,000	323,224	Jobs (60%LMI)	16	16	0		Job creation targets met, facility renovations continue
52	Comprehensive Bicycle Plan	05/26/11	12/31/13	06/30/14	35,000	30,430	35,000	31,738				0		DOT reviewing 2nd draft, distribute for Council review in May
55	IdX/Impressions NC One Grant	09/30/13	09/30/16		300,000	-	300,000	-	Jobs/investment	143		143	01/31/14	Property closing by 4/17/14.
57	CDBG for Job Creation	07/06/12	01/16/15	07/06/14	200,000	159,781	200,000	189,427	Jobs(7 new/1 ret.)	8	6	2		Most equip procured, admin, ED activity will continue through fall
61	Pedestrian Plan Grant	05/20/13	09/30/13	12/31/14	10,000	10,000	10,000	-				0		Steering committee work beginning, project complete by 6/30/14
65	Econ. Development- Spinrite	01/07/12	01/07/15	01/07/15	90,000	90,384	90,000	67,500	Jobs	90	76	14		84% of job target met and 75% reimbursed
66	Airport Terminal Grant	04/04/13	07/01/15	03/31/15	1,255,902	400,028	1,255,902	178,680				0		Construction begun
67	Facade Grant Program	07/01/13	06/30/14	06/30/14	20,090	20,115	20,090	18,099				0		Progressing on schedule
68	Old City Hall Rehab	04/10/12	02/23/15		200,000	-	200,000	-				0		Re-conveyance Council Action 4/10/14
76	EDA Water Projects	09/11/13	03/11/17	02/28/17	1,428,262	-	1,428,262	16,772				0		Eng. bid awarded, topo surveys begun, award const. Dec 2014
77	EDA Sewer Grants	09/11/13	03/11/17	02/28/17	1,423,894	-	1,423,894	63,886				0		Eng. bid awarded, topo surveys begun, award const. Dec 2014
78	Light House RR & Boater Facility	01/17/12	01/17/15	06/30/14	344,397	94,397	344,397	13,175				0		Construction begun, on schedule to complete June 2014
	CDBG Keyville Rd.	2005	6/4/2013	06/30/16	320,000	320,000	320,000	320,000				0	03/31/14	Add'l investment approved to complete 3 homes by 6/30/14

DISCUSSION: PROJECT UPDATES

City Manager, Brian Alligood summarized the Capital Project Status FY 2013/214 report. Mr. Alligood voiced this is where we stand with projects underway during this fiscal year.

Councilman Mercer commented regarding the high school feed line project was to be bid and awarded on a contract basis. Mr. Hardt explained the overhead portion, with the exception of approximately two spans of wires, was all reconfiguring of that area. It was not feasible for contract crews to do this work because they don't know how the feeders are routed but the underground was sent out for bid on Thursday.

Mayor Pro tem Roberson requested an update on the White Post/Slatestone Feeder (\$100,000). Utilities Director, Keith Hardt voiced it was discussed during the budget session and was taken out.

Capital Project Status FY 2013/2014

4/23/2014

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
General Fund:								
IT	10-00-4132-7400	Virtualization Migration	30,000	0	0	30,000	On Hold - to create plan for future	
		PEG Channel Equipment	75,000	0	0	75,000	On Hold - to create plan for future	
		SSG Cisco Smartnet	9,148	0	0	9,148	Recurring cost of support	1
		Westinghouse Electric	2,066	4,964	0	(2,898)	Hardware associated with fiber	1
		SSG Fiber- Peterson Bldg.	8,340	1,192	0	7,148	Complete	1
		Fiber Project	24,112	24,275	0	(163)	Phase I complete	2
		Total IT	148,666	30,431	0	118,235		
		Actual	148,667	30,431	0	118,236		
				0				
Municipal Building	10-00-4260-7400	City Hall Chiller	87,270	87,270	0	0	Complete	
		Actual	87,270	87,270	0	0		
Police	10-10-4310-7400	Police vehicles	68,700	19,845	48,749	105	Complete	
		Controlled substance vehicle	20,000	469	0	19,531		
		Vehicle equipment	4,395	4,431	0	(36)	Complete	2
		Total Police	93,095	24,745	48,749	19,601		
		Actual	93,095	24,745	48,749	19,601		
Fire	10-10-4340-7400	Fire Utility Vehicle	27,500	27,904	0	(404)	Complete	
		Actual	27,500	27,904	0	(404)		
Inspections	10-10-4350-7400	Inspections vehicle	19,996	19,995	0	1	Complete	
		Actual	19,996	19,995	0	1		
Planning	10-10-4910-7400	Way Finding	75,000	0	0	75,000	Capital project ordinance April Council	
		Actual	75,000	0	0	75,000		
Street Maintenance	10-20-4510-7400	Air Compressor	25,000	20,428	0	4,572	Complete	
		Actual	25,000	20,428	0	4,572		
Library	10-40-6110-7400	Library lighting	25,100	24,981	0	119	Complete	
		Actual	25,100	24,981	0	119		
Recreation Admin.	10-40-6120-7400	Peterson Building Roof	38,420	38,420	0	0	Complete	
		Peterson Building HVAC	10,000	9,970	0	30	Complete	
		Total Recreation Admin.	48,420	48,390	0	30		
		Actual	48,420	48,390	0	30		
Senior Center	10-40-6123-7400	Sr. Center Entrance & Ramp	34,000	33,800	0	200	Complete	
		Actual	34,000	33,800	0	200		
Civic Center	10-40-6125-7400	Concrete drive	1,300	1,233	0	67	Complete	
		Actual	1,300	1,233	0	67		
Aquatic Center	10-40-6126-7400	Phase 1 Dectron Unit Replace	16,200	16,200	0	0	Complete	
		Actual	16,200	16,200	0	0		

Project Summary

Capital Project Status FY 2013/2014

4/23/2014

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
Rec. Maintenance	10-40-6130-7400	Boardwalk Replacement	26,177	26,177	0	0	Complete	
		Todd Maxwell Restrooms	62,823	0	0	62,823	Out for Bid April, May Council	
		Total Rec. Maintenance	89,000	26,177	0	62,823		
		Actual	89,000	26,177	0	62,823		
		Total General Fund	690,547	361,554	48,749	280,244		
		Actual	690,548	361,554	48,749	280,245		
Water:								
Water Meter Svc.	30-90-7250-7000	AMR Meters	100,000	66,134	23,142	10,724	2nd round of meters on order, complete 6/30/14	
Water Meter Svc.	30-90-7250-7400	AMR Meters	235	0	235	0	Completion by 6/30/14	
Water Treatment	30-90-8100-7400	Maint. & Repair of Cameras &	25,000	21,276	0	3,724	Complete	
Water Maintenance	30-90-8140-7400	Replace Truck #414	60,000	94	59,755	151	Complete	
Water Construction	30-90-8180-7400	6' Summit Ave.WL	179,000	0	14,000	165,000	Design in process, complete project October 1	
		Total Water Fund	364,235	87,504	97,132	179,599		
		Actual	364,235	87,504	97,132	179,599		
Sewer:								
Wastewater Treatment	32-90-8220-7400	Liquid Feed Constr. Admin.	4,464	2,495	0	1,969	Complete	
Wastewater Treatment	32-90-8220-7400	Replace Return Sludge Pump	21,000	20,916	0	84	Complete	
Lift Stations	32-90-8230-7400	Generator for Fountain Pump	90,000	26,550	22,086	41,364	Project under construction, complete by 6/30/14	
		Total Sewer Fund	115,464	49,961	22,086	43,416		
		Actual	115,464	49,961	22,086	43,417		
Electric:								
Electric Meter Service	35-90-7250-7400	Meters	50,000	22,162	750	27,088	In Progress	
		AMR Mobile Collector	20,000	20,000	0	0	Completed	
		Total Electric Meter Svc.	70,000	42,162	750	27,088		
		Actual	70,000	42,162	750	27,088		
Substation Maint.	35-90-8370-7400	Highland Drive Recloser	30,000	31,620	0	(1,620)	Completed	
		Highland Dr. Breaker/Replace	40,000	32,795	3,547	3,658	Completed	
		RTAC (White Post substation)	6,000	6,040	0	(40)	Completed	
		Distribution reclosers	20,000	14,955	0	5,045	In Progress	
		Capacitors	8,000	5,436	0	2,564	Completed	
		Replace Truck #651	25,000	23,896	0	1,104	Completed	
		Total Substation	129,000	114,742	3,547	10,711		
		Actual	129,000	114,742	3,547	10,711		
				0				
Load Management	35-90-8375-7400	Load Management Switches	66,000	65,693	0	307	Completed	
		Actual	66,000	65,693	0	307		
Power Line Construction	35-90-8390-7400	2nd St./5th St Rebuild Engine	100,000	20,904	4,747	74,349	In Progress, completed by 6/30/14	
		High School Feeder relocation	180,000	22,712	0	157,288	OH complete, UG to be bid out	
		35-90-8390-7400	Gimesland Feeder Engineeri	90,000	0	50,000	40,000	In Progress, completed by 6/30/14
		35-90-8390-7400	NC 32 Feeder Engineering	50,000	0	30,000	20,000	In Progress, completed by 6/30/14

Capital Project Status FY 2013/2014

4/23/20

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
	35-90-8390-7400	White Post/Slatestone Feede	100,000	0	0	100,000	Delayed until FY 2014-15	
	35-90-8390-7400	Equipment Shelter	42,000	46,500	0	(4,500)	Completed	
	35-90-8390-7400	Row Bushog	12,000	10,591	0	1,409	Completed	
	35-90-8390-7400	Trencher Trailer	8,000	7,055	0	945	Completed	
	35-90-8390-7400	Rope Pulling Machine	25,708	24,368	0	1,340	Completed	2
	35-90-8390-7400	Vehicle #651	44,580	45,174	0	(594)	On Order	2
Power Line Construction	35-90-8390-7401	Bucket Truck #616	235,547	235,541	0	6	Completed	2
		Total Power Line Construct	887,835	412,845	84,747	390,243		
		Actual	887,835	412,845	84,747	390,243		
		Total Electric Fund	1,152,835	635,442	89,044	428,349		
		Actual	1,152,835	635,442	89,044	428,349		
Airport:								
Warren Field Airport	37-90-4530-7400	John Deere Rotary Mower	15,752	15,751	0	1	Complete	
		Total Solid Waste	15,752	15,751	0	1		
		Actual	15,752	15,751	0	1		
Solid Waste:								
Solid Waste Collection	38-90-4710-7400	Replace Truck #438	132,000	0	124,965	7,035	On order	
		Total Solid Waste	132,000	0	124,965	7,035		
		Actual	132,000	0	124,965	7,035		
Cemetery:								
Cemetery Fund	39-90-4740-7400	Kubota Tractor	35,000	35,000	0	0	Complete	
		Total Cemetery	35,000	35,000	0	0		
		Actual	35,000	35,000	0	0		
Grand Total								
		Grand Total	2,505,833	1,185,213	381,977	938,643		
		Actual	2,505,834	1,185,213	381,977	938,645		

Notes:

- 1 PO carryforward
- 2 Project carryforward

UPDATE: TORNADO DAMAGE

Electric Utilities Director, Keith Hardt provided an update on the Tornado that damaged the City's electric system. Mr. Hardt explained the damage in the following areas:

- Washington Park
- North Shores
- River Road (Pamlico Village area)
- Ashbury Church Road
- Neck Road
- Black Road
- Wells Avenue (out by the water plant across from the Community College)
- Douglas Crossroads area (Douglas Crossroads up to a ¼ to ½ mile up NC 32 toward Five points)
- Everything east of Forest Hills caused outages

Mr. Hardt stated we had approximately 4500 customers out of power at the max of the damage. We performed a lot of debris removal which facilitated being able to get in at 6:00 am on Saturday morning. At 6:00 am we had our force account labor and Greenville Utilities sent 24 personnel with 14 pieces of equipment. Also, later that morning we received help from the City of Kinston, Town of Tarboro, and T & D Technologies. Mr. Hardt stated the time line was around 6:00am and by 10:30pm we had everything restored with the exception of North Shores, Austin Point and Mimosa Shores. We had to build approximately one quarter mile of power line in the North Shores area in about a day because of the small area. We had no reported injuries or near misses.

ADJOURN

By motion of Councilman Mercer, seconded by Councilman Brooks, Council adjourned the meeting at 5:45pm until Monday, May 12, 2014 at 5:30 p.m. in the Council Chambers at the Municipal Building.

Cynthia S. Bennett, CMC
City Clerk