
The Washington City Council met in a regular session on Monday, March 23, 2015 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Also present were: Matt Rauschenbach, Administrative Services Director/C.F.O.; Robbie Rose, Fire Chief; Allen Lewis, Public Works Director; Gloria Moore, Library Director; Susan Hodges, Human Resources Director; Kristi Roberson, Parks and Recreation Manager; Keith Hardt, Electric Utilities Director; John Rodman, Community & Cultural Services Director; David Carraway, Network Administrator and Mike Voss, Washington Daily News.

Mayor Hodges called the meeting to order and Councilman Pitt delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the minutes of March 9, 2015 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges reviewed the requested amendments to the agenda:

- Move from New Business Item B: Discussion NCDOT 5th Street Resurfacing Project (**item to be discussed after Comments from the Public**)
- Move from Consent Item B: Purchase Orders >\$20,000 (**discuss after approval of Consent Agenda**)
- Add under Other Business from Mayor and Council: Discussion of Commercial Trash Pickup and Discussion of Outside Agency Funding

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the agenda as amended.

CONSENT AGENDA:

By motion of Mayor Pro tem Roberson, seconded by Councilman Mercer, Council approved the consent agenda as amended.

A. Approve – Part-time Position Classification Request

The WTDA adopted a strategic plan last year that called for a realignment of the organization to more effectively meet organization objectives. With the announcement of Laura Smithwick's retirement effective May 1, 2015, the Tourism Development Director, with support of the WTDA, decided this was an opportune time to expedite a new staffing structure. Rather than filling the position with a full-time employee, the Tourism Development Director has proposed to split the full-time Civic Center Coordinator position, vacated by Ms. Smithwick, into two part-time positions of 25 hours each. One of the positions will perform administrative support functions and will be allocated to the part-time Administrative Support Assistant classification (Pay Grade 8) on the part-time salary schedule. The second position would require a new part-time classification, Event Coordinator (pay Grade 10).

B. Moved from Consent Agenda: Approve – Purchase Orders > \$20,000

APPROVE – PURCHASE ORDERS > \$20,000 (From Consent Agenda)

- Requisition # 15821, \$28,800, to Cutler's Landscaping for large tree removal, account 35-90-8390-4500. Cutler's was the only vendor to bid of the three qualified and capable bids requested.

Councilman Mercer expressed concern with the purchase order. City Manager, Brian Alligood explained that our current policy is to clear/take out trees that are in the right-of-way and not just trim the trees as in the past. Our goal is to be able to bushhog the rights-of-way instead of continuing to trim the trees. This approach will save us money in the long run and enable us to keep the power on if the hazard is removed. Keith Hardt, Electric Utilities Director explained that once the trees are cut down, the logs are left for the property owner, this saves us money by not having to haul the trees away to a disposal company. Discussion was held regarding the previous contract for tree trimming/removal.

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the purchase order in the amount of \$28,800 to Cutler's Landscaping for large tree removal.

COMMENTS FROM THE PUBLIC:

SUSAN ZACHARY: GREENWAY EXPANSION & BUG HOUSE PARK

Susan Zachary commented, “I am opposed to two expenditures that have been discussed in front of the City Council in the last little bit. ... I just walked through Veterans Park and took a picture of the greenway there. Nobody, to my knowledge, uses that on a regular basis because of the goose droppings. A goose will drop about a pound and a half of droppings per day. That is a lot of duck poop on the walkway, and we’re looking at spending \$80,000 on the greenway, expanding the greenway over and across between Bonner (Street) and Jack’s Creek and over to Havens Gardens.” Ms. Zachary also expressed concern about spending money to build more tennis courts in the city when existing courts at Bug House Park are not being used and are in a state of disrepair. Brian Alligood explained that the tennis courts at Bug House Park are prone to flooding because of their proximity to Jack’s Creek and the Pamlico River.

Mr. Alligood also explained that the City is in contract negotiations with USDA officials regarding control of the goose population in the Jack’s Creek basin. The city has a permit for the legal taking of geese. “We are working with them on a program. We currently have a maintenance program where we run the geese with a dog. We have a contract to do that in an effort to move those geese away from there. We are coming into the nesting period, where we will be working with USDA on egg oiling. ... That process is a long process, and we’re in the middle of it. It is our goal to reduce that population as much as we can in a legal manner.” A presentation on that removal effort will be made to the Council at a future meeting.

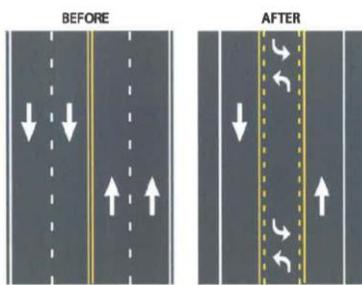
Kristi Roberson, Parks and Recreation Manager will present documents regarding the repair/replacement of the tennis courts at Bug House Park. Discussion was held regarding potential alternate locations for tennis courts.

DISCUSSION – NCDOT 5TH STREET RESURFACING PROJECT

John Rouse, NCDOT - Division Engineer explained the resurfacing/road diet project will be performed on 5th Street/John Small Avenue from Whispering Pines Road to approximately East 12th Street (near the Walgreen’s and CVS pharmacies). Mr. Rouse told the Council that NCDOT plans to convert the existing four-lane configuration to a three-lane configuration — an eastbound lane, a westbound lane and a center left-turn lane.

Councilmembers expressed concern with the current design by sighting safety concerns with the narrow lanes and traffic actually driving in the gutters. Other members expressed concern that the new design would not carry as much traffic load as the current design.

What is a Road Diet?



What is a Road Diet?



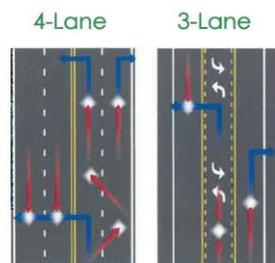
Photo Source: Virginia DOT

What a Road Diet is NOT

- No cross section reduction
- No lane width reduction required
 - Though not disallowed
- Think about it like this:
 - Lane Reallocation
 - Lane Rebalancing
 - Conversion

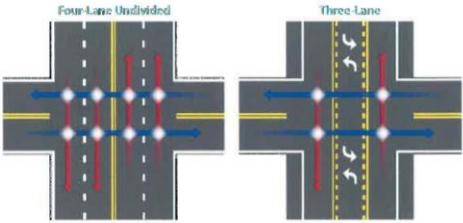


Benefits: Safety



**19 - 47%
overall
crash
reduction**

Benefits: Reduced Conflict Points



Four-Lane Undivided **Three-Lane**

ROAD INFORMATIONAL GUIDE safety.fhwa.dot.gov/road_diets/info_guide

Determining Road Diet Feasibility

Identify the Road Diet's objectives:

- Improve safety
- Reduce speed differential
- Reduce queues caused with left-turners
- Improve pedestrian environment
- Improve bicyclist accessibility
- Enhance transit stops

ROAD INFORMATIONAL GUIDE safety.fhwa.dot.gov/road_diets/info_guide

Determining Road Diet Feasibility

Traffic Operations: What about Capacity?

- Some 4-lane roads = "de facto 3-lane roads"
- Case-by-case analysis
- Meet the current and expected needs



Photo Credit: Tom Welch

ROAD INFORMATIONAL GUIDE safety.fhwa.dot.gov/road_diets/info_guide

Determining Effectiveness: Re-visit Objectives

- Safety
 - Crash reduction?
 - Certain crash types reduced?
 - Speed differential changed?
- Operations
 - Level of service? For all users?
- How were these road users affected?
 - Bicyclists
 - Pedestrians
 - Transit
 - Others

ROAD INFORMATIONAL GUIDE safety.fhwa.dot.gov/road_diets/info_guide

Mr. Rouse said the new configuration would make the section of road safer, especially at intersections. He also said the new alignment would not change the width of the road.

Mr. Alligood said it was our understanding that after Third Street had been completed, that we shouldn't anticipate Fifth Street being resurfaced. We found out a week or so ago that it was going to be in the program, so we're very pleased about that.

Mr. Alligood noted that he understood that it sounded counter-intuitive to take a four-lane road and make it a three-lane road and it will still carry the same amount of traffic. But the traffic study performed by NCDOT shows the reconfiguration will handle the same amount of traffic at an acceptable level of service. Mr. Alligood explained that the belief that NCDOT is going to come in and widen that road is just not a realistic belief. City staff has safety-related concerns about that section of road because it is somewhat narrow. Some City emergency vehicles cannot travel that section without straddling lane lines.

"The four lanes are way too tight, and it's creating a safety issue. A lot of people are scared to go — they'll actually stop, which means they're going to cause rear-end collisions on the four-lane set-up here. I don't know why in the world we went with four lanes with the right of way that we've got on that road. That's a dangerous situation," said Mayor Pro tem Roberson, adding the three-lane configuration would be safer than the existing configuration.

Mr. Rouse explained that the major improvements you get from taking a four-lane, undivided road to a three-lane section is you get a safer cross section. What we've seen in the past are reduced numbers of collisions with this type of action. The new three-lane configuration would make it safer for pedestrians and bicyclists using that section of road. The project will go out for bid in April and hopefully be completed by the Fall or at least before the next fiscal year.

SCHEDULED PUBLIC APPEARANCES: NONE

CORRESPONDENCE AND SPECIAL REPORTS:

DISCUSSION – GRANT UPDATES

Grant Executive Summary
as of 2/28/2015

Active	Fund	Grant Description	Dates			Financials				Deliverable			Notes	
			Award	Expiration	Completion	Revenue		Expense		Metric	Total	Achieved		Bal.
						Budget	Actual	Budget	Actual					
50	CDBG Affordable Housing	04/09/10	10/31/14	09/30/15	227,700	185,719	227,700	185,719	LMI homes	10	6	4	6 completed, performance extension granted, guaranty being revised	
52	Comprehensive Bicycle Plan	05/26/11	12/31/13	06/30/14	35,000	30,430	35,000	33,713				0	Council approved plan in December, pending DOT approval	
55	IdK/Impressions NC One Grant	09/30/13	09/30/16		300,000	-	300,000	-	Jobs/Investment	160	0	160	Jobs created but not since award date	
61	Pedestrian Plan Grant	05/20/13	09/30/13	12/31/14	10,000	10,000	10,000	-				0	Reforming committee, meet in April	
65	Econ. Development- Spinrite	01/07/12	01/07/15	01/07/15	90,000	90,447	90,000	90,000	Jobs	90	81	9	Final match paid in February	
66	Airport Terminal Grant	04/04/13	07/01/15	03/31/15	1,254,488	980,453	1,254,488	781,671				0	Construction begun, complete April 15	
67	Facade Grant Program	07/01/13	06/30/14		20,000	20,025	20,000	10,912				0	In progress, 6 reimbursed, 2 pending	
69	Way Finding			04/01/15	150,000	150,280	150,000	12,163				0	Reviewing w/ DOT, cost estimate & recommendation in April	
71	Airport Lighting Rehab			12/31/14	460,121	66,379	460,121	40,378				0	Contract signed, construction summer 2015	
72	Municipal Pier Access Grant	07/01/14	11/30/15		135,000	15,000	135,000	-				0	Contract signed, complete by June 30th	
75	Firefighter's Assistance- Exhaust	08/08/14	08/07/15		50,000	2,500	50,000	-				0	Equipment ordered, permits issued for work to begin	
76	EDA Water Projects	09/11/13	03/11/17	02/28/17	1,428,262	705,133	1,428,262	38,064				0	Bid awarded January 2015, notice to proceed Feb. 23	
77	EDA Sewer Grants	09/11/13	03/11/17	02/28/17	1,423,894	703,974	1,423,894	161,977				0	Bid awarded January 2015, notice to proceed Feb. 23	
	CDBG Keyville Rd.	2005	6/4/2013	06/30/16	320,000	320,000	320,000	320,000				0	Lot 1 does not qualify for LMI. Construction on lot 2 & 3 near compl.	
59	IdX Building Reuse	12/15/14			512,500	-	512,500	-	Jobs/Investment	50		50	Grant agreements received, Mid-East administering	
32	TAG- Sanitary sewer study	05/12/14		09/09/14	35,000	-	35,000	30,625				0	Completed, reimbursement to be requested	
37	Airport Approach Survey	07/01/14	07/01/16		16,986	4,859	18,873	15,734				0	Survey completed	
10	NC Cardinal	07/01/14		06/30/15	22,345	9,252	31,587	-				0	Grant awarded, complete by 6/30/15	
10	Historic Preservation Grant	07/01/14	08/21/15		11,000	-	15,000	1,000				0	PO issued to update National Registry Inventory	
10	EZ Technology Library Grant	11/03/14	12/12/14	04/15/15	4,863	-	4,863	4,557				0	Equipment received, reimbursement being requested in February	

Mayor Hodges inquired about the funding status of the walkway under the bridge at Havens Gardens as he had heard it was not funded. Mr. Alligood will follow up on this inquiry.

DISCUSSION – PROJECT UPDATES

General Fund:										
IT	10-00-4132-7400	Wireless Bridge- sewer plant	1,204	(1,632)	0	2,836	Completed FY, TDA phone move CR	1		
		Redundant PRI	6,917	6,709	0	208	Complete	1		
		Redundant Cisco phone svr.	19,063	18,617	0	446	Complete	1		
		IP addressing	1,520	1,520	0	0	Complete	1		
		Total IT	28,704	25,214	0	3,490				
Police	10-10-4310-7400	Vehicles	134,000	108,515	19,219	6,266	4 received, equipment on order			
Fire	10-10-4340-7400	Thermal imaging camera	8,105	8,094	0	11	Complete	1		
		Support vehicle 1	29,914	30,161	0	(247)	Complete			
		Total Fire	38,019	38,255	0	(236)				
Planning	10-10-4910-7400	Streetscape	25,000	0	0	25,000	Committee meeting March 12			
	10-10-4910-0400	Havens Garden Master Plan	7,200	3,137	4,063	0	Completed, balance to be paid			
Powell Bill	10-20-4511-4500	Street Paving	279,208	212,803	43,199	23,206	Original contract completed	2		
Street Maintenance	10-20-4510-7400	Dump truck #454	64,000	63,816	0	184	Complete			
Library	10-40-6110-7400	PC virtualization	14,700	12,471	0	2,229	Complete			
Outside Agency	10-40-6170-9113	Veterans Park Sign	6,920	3,946	745	2,229	Complete	1,2		
Rec. Maintenance	10-40-6130-7400	3rd St ball field RR	59,620	59,620	0	0	Complete	1		
		Utility trucks # 807 & 810	63,783	65,213	0	(1,430)	Complete			
		Total Rec. Maintenance	123,403	124,833	0	(1,430)				
		Total General Fund	721,154	592,989	67,226	60,938				
Water:										
Water Meter Svc.	30-90-7250-7000	AMR meters	110,000	73,225	1,836	34,939	Complete end of April	1		
Water Treatment	30-90-8100-7400	Van #552 & pickup #565	40,000	39,241	0	759	Complete			
Water Maintenance	30-90-8140-7400	Truck #414 body	7,393	8,399	0	(1,006)	Complete	1		
Water Construction	30-90-8180-0400	18" WL engineering	61,653	1,695	59,958	0	Design compl., construction inspection rem			
	30-90-8180-7400	Summit Ave. water line	168,806	75,035	0	93,771	Complete	1,2		
		Total Water Fund	387,852	197,595	61,794	128,463				
Sewer:										
Wastewater Treatment	32-90-8220-7000	Bleed & paint clarifiers 1&2	14,600	14,600	0	0	Complete	1		
	32-90-8220-7400	Vehicle #548	25,000	8,744	0	89	Complete			
	32-90-8220-7400	Effluent control panel	24,000	8,744	11,766	3,490	Complete by April 1			
	32-90-8220-7400	Tractor equipment	17,000	15,816	0	1,184	Complete			
Lift Stations	32-90-8230-7400	Rebuild 5th&Respass pump c	40,000	11,932	27,840	228	Complete June 1			
	32-90-8230-7400	Fountain L.S. generator	8,663	913	4,396	3,354	Complete	1		
		Total Sewer Fund	129,263	76,915	44,002	8,346				
Electric:										
Electric Director	35-90-7220-0400	Peak Shaving Rate Study	8,962	8,176	786	0	Complete	1		
		Total Electric Director	8,962	8,176	786	0				
Electric Meter Service	35-90-7250-7400	Test Switches	1,740	1,740	0	0	Complete	1		
		Meters & handhelds	70,000	14,525	0	55,475	In progress			
		Total Electric Meter Svc.	71,740	16,265	0	55,475				
Substation Maint.	35-90-8370-7400	Eastern substation breaker	46,512				Completed	1		
		VQA recloser	20,000				Not started.			
		Distribution reclosers	20,000				On order			
		Capacitors	8,000				Not started.			
		E. substation security system	2,500				Using Tropos. Started.			
		FRHL & Whar St. bus metering	5,500				Complete			
		Chocowinity breaker rebuild	100,000				Complete			
		2nd/5th Feeder	100,000				Acquiring materials			
		Main substation rebuild	250,000	0	0		Acquiring materials			
		Total Substation	552,512	119,211	172,987	260,314				
Load Management	35-90-8375-7400	Load management switches	70,000	65,835	0	4,165	Complete			
Power Line Construction	35-90-8390-7400	2nd St./5th St Rebuild Engine	71,538				Complete	2		
		High School Feeder relocation	114,332				Complete	1,2		
		Grimesland Feeder Engineeri	73,225				Complete	1,2		
		NC 32 Feeder Engineering	32,299				Complete	1,2		
		White Post/Slatstone Feeder	0				Delayed to FY 15, Not started	2		
		NC 32 Feeder rebuild	325,000				Under construction	2		
		2nd St./5th St Rebuild	300,000				Acquiring materials			
		Line truck #617	230,000				On order			
		Dually F350 #613	50,000				On order			
		Portable air compressor	20,000				Compiling specs			
		Total Power Line Construct	1,216,395	258,793	370,863	586,739				
		Total Electric Fund	1,919,609	468,280	544,636	906,693				
Solid Waste Collection:	38-90-4710-7400	Two leaf machines	56,500	51,042	0	5,458	Complete			
		Total Solid Waste	56,500	51,042	0	5,458				
Cemetery:										
Cemetery Fund	39-90-4740-5600	Storm drain repairs	7,223	7,223	0	0	Complete	2		
	39-90-4740-7400	Two equipment sheds	30,000	3,000	27,000	0	Complete April			
		Total Cemetery	37,223	10,223	27,000	0				
Grand Total		Grand Total	8,251,600	1,397,044	744,658	1,109,898				

Notes:
1 PO carryforward
2 Project carryforward

DISCUSSION – ACCIDENT STATISTICS REPORT

City of Washington Accident Statistics Report					1st Quarter 2015	
					3/10/2015	
					2015 Calendar Year Total	
Department	January	February	March	#OSHA Recordable	Non Recordable	Total
Public Works		*1 sore arm		1	0	1
Electric	*1 - Strain/sprain			1	0	1
Fire				0	0	0
Police				0	0	0
Administrative Services				0	0	0
Comm & Cultural Svcs.				0	0	0
				2	0	2
*Denotes an OSHA Recordable Accident						
1904.7(a)						
Recordable - Basic requirement. An injury or illness meets the general recording criteria, and therefore is deemed recordable, if it results in any of the following: death, days away from work, restricted work or transfer to another job, medical treatment beyond first-aid, or loss of consciousness. A case will also meet the general recording criteria if it involves a significant injury or illness diagnosed by a physician or other licensed health care professional, even if it does not result in death, days away from work, restricted work or job transfer, medical treatment beyond first aid, or loss of consciousness.						
Non - recordable . An injury or illness that requires treatment that is defined as first aid with first aid being defined in 1904.7(b)(5)(ii).						

MEMO – BUDGET TRANSFER ~ GENERAL FUND
(memo accepted as presented) Matt Rauschenbach, C.F.O

The Budget Officer transferred \$4,000 of funds between the Miscellaneous and Aquatic Center departments of the General Fund appropriations budget to convert the pool heater to natural gas.

NCGS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes.

FROM: 10-00-4400-5701 Miscellaneous \$4,000
TO: 10-40-6126-1600 Equipment Maintenance \$4,000

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES: NONE

APPOINTMENTS: HUMAN RELATIONS COUNCIL

By motion of Councilman Pitt, seconded by Councilman Brooks, Council appointed Stephanie Jones Wilson to the Human Relations Council to fill the un-expired term of Barbara Gaskins, term to expire June 30, 2017.

OLD BUSINESS:

ADOPT – RESOLUTION OF INTENT TO CONSIDER CLOSING AND ABANDONING A PORTION OF QUEEN STREET AND AN ALLEY RIGHT-OF-WAY

Brian Allgood explained the resolution is required to be published four consecutive weeks in the local newspaper. In addition, adjoining property owners have to be notified and the Resolution posted at each end of the right-of-way.

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council adopted the Resolution of Intent to close and abandon a portion of Queen Street and an alley right-of-way that intersects Hudnell Street as shown on the attached survey map and scheduled a public hearing to consider a resolution ordering the closing and abandoning of said portion of Queen Street and said alley way.

A RESOLUTION DECLARING THE INTENT OF THE CITY OF WASHINGTON TO CONSIDER CLOSING AND ABANDONING PORTIONS OF QUEEN STREET AND AN ALLEY OFF HUDNELL STREET (RESOLUTION OF INTENT)

WHEREAS, the City Council (Council) for the City of Washington (City) exercises general authority and control over all public streets, sidewalks, alleys, bridges, and other ways of public passage within its corporate limits pursuant to North Carolina General Statute § 160A-296 et seq.

WHEREAS, North Carolina General Statute § 160A-299 authorizes cities to close public streets and alleys and proscribes procedures for carrying out said authority.

WHEREAS, the City finds it to be advisable and in the public’s best interest to conduct a public hearing for the purpose of giving consideration to the closing and abandoning of portions of Queen Street and an alley off Hudnell Street, said portions consisting of all of those areas labeled “15’ Undeveloped Alley” and “Queen Street” (east and west sides) as shown on that plat entitled “A Survey of Property Standing in the Name of William R. & Kathy P. Waters” by Hugh A. Sorrell Land Surveying dated July 30, 2012 and recorded in Plat Cabinet H, Slide 90-5, Beaufort County Registry, to which plat reference is herein made for a more complete and accurate description.

WHEREAS, the City intends to reserve its right, title and interest, if any, in and to any and all utility improvements or easements within those areas of Queen Street and said alley more particularly described herein.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Washington, North Carolina as follows.

- 1) Pursuant to North Carolina General Statute § 160A-299, a public hearing will be held at 6:00 p.m. on the 27th day of April, 2015 in the City Council Chambers, Room 214, of the Municipal Building to consider a resolution that would order the closing and abandoning of portions of Queen Street and an alley off Hudnell Street, said portions being more particularly described as follows.

All of those areas labeled “15’ Undeveloped Alley” and “Queen Street” (east and west sides) as shown on that plat entitled “A Survey of Property Standing in the Name of William R. & Kathy P. Waters” by Hugh A. Sorrell Land Surveying dated July 30, 2012 and recorded in Plat Cabinet H, Slide 90-5, Beaufort County Registry, to which plat reference is herein made for a more complete and accurate description.

- 2) The City Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in the Washington Daily News, or other newspapers of general circulation in that area.
- 3) The City Clerk is further directed to transmit by registered or certified mail a copy of this Resolution of Intent to each property owner abutting upon those portions of said Queen Street and an alley off Hudnell Street under consideration to be closed and abandoned.
- 4) The City Clerk is further directed to prominently post this Resolution of Intent in at least two places along the portions of Queen Street and an alley off Hudnell Street that are under consideration to be closed and abandoned as notice of said public hearing and the consideration being given to close as well as abandon those portions

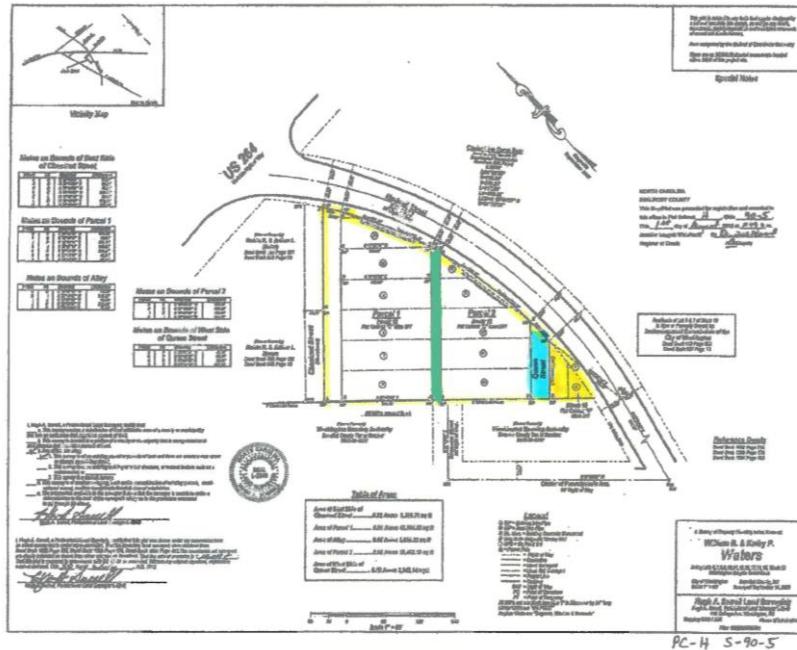
Adopted this the 23rd day of March, 2015.

ATTEST:

**s/Cynthia S. Bennett
City Clerk**

**s/Jay MacDonald Hodges
Mayor**





ADOPT – RESOLUTION AUTHORIZING ADVERTISEMENT OF OFFER TO PURCHASE CERTAIN SURPLUS REAL PROPERTY

City Manager, Brian Allgood explained that the resolution begins the process for accepting R & G Enterprises, LLC’s March 2nd offer of \$2,000 to purchase the triangle of property owned by the City and formed by the intersection of Queen Street, Hudnell Street and the Washington Housing Authority parcel.

By motion of Councilman Mercer, seconded by Councilman Brooks, Council adopted the Resolution authorizing the advertisement of an offer to purchase certain surplus real property generally located off Hudnell Street, Washington, North Carolina for the sum of \$2,000.

RESOLUTION AUTHORIZING THE ADVERTISEMENT OF AN OFFER TO PURCHASE CERTAIN SURPLUS REAL PROPERTY

WHEREAS, the City Council of the City of Washington (“City”) desires to dispose of certain surplus real property of the City by upset bid pursuant to North Carolina General Statute § 160A-269.

NOW, THEREFORE, BE IT RESOLVED by the City Council as follows.

1. The following described real property, located generally off Hudnell Street (SR 1552), is hereby declared to be surplus to the needs of the City:

That certain tract or parcel of land lying and being in the City of Washington, Beaufort County, North Carolina, more particularly described as follows:

IT BEING all of that lot or parcel bounded on the West by Queen Street, on the East by Hudnell Street (SR 1552) and on the South by the property now or formerly owned by the Washington Housing Authority as shown on that plat entitled “A Survey of Property Standing in the Name of William R. & Kathy P. Waters” prepared by Hugh A. Sorrell Land Surveying dated July 30, 2012 and recorded in Plat Cabinet H, Slide 90-5 of the Beaufort County Registry. Reference is herein made to said plat for a more complete and accurate description.

2. The City has received an offer to purchase the property described above for the sum of two thousand dollars (\$2,000.00). Said offer is available for public inspection in the office of the City Clerk. The offeror has waived, through Counsel, the contingencies recited in said offer.
3. The City proposes to accept said offer, as amended and subject to the conditions stated herein, unless the City receives a qualifying upset bid.
4. The City Clerk shall cause a notice of such offer, subject to the conditions stated herein, to be published in accordance with North Carolina General Statute § 160A-269.

5. Any person desiring to submit an upset bid shall submit an upset bid within ten (10) days of the date the notice provided for herein is published. Any such upset bid shall raise the offer by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder of said offer or any subsequent upset bid. Any person making an upset bid and any subsequent upset bid must deposit with the City Clerk a sum equal to five percent (5%) of the upset bid or any subsequent upset bid. If the City receives a qualifying upset bid, the qualifying upset bid will become the new offer.
6. If a qualifying upset bid is received by the City, the City Clerk is directed to readvertise the new offer at the increased upset bid amount and to continue this process until a ten (10) day period passes without the City receiving a subsequent qualifying upset bid.
7. If no qualifying upset bid is received by the City after the initial public notice, the offer set forth above, as amended and subject to the conditions stated herein, is hereby accepted. The appropriate City officials are authorized to execute instruments necessary to convey the property to the Offeror consistent herewith.
8. Any subsequent conveyance of the property described above shall be subject to the following:
 - a. Reservation of the City's right, title and interest, if any, in and to any and all utility improvements or easements upon the above described property.
 - b. The purchaser shall be responsible for payment of any taxes due or coming due against the property.
 - c. Any conveyance shall be by special warranty deed.
9. Notwithstanding anything herein to the contrary, the City, in its discretion and without recourse from any individual or entity making an offer or any subsequent qualifying upset bid, reserves the right to reject any and all offers as well as upset bids and/or to cancel this upset bid process at any time.

Adopted this the 23rd day of March, 2015.

ATTEST:

**s/Cynthia S. Bennett
City Clerk**

**s/Jay MacDonald Hodges
Mayor**

**ADOPT – ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE XXII,
WARREN FIELD AIRPORT AND CHAPTER 40, ARTICLE 1X, AIRPORT ZONING**

Mr. Alligood explained that at the February 23, 2015 City Council meeting, Council voted to change the name of the airport from Warren Field to Washington-Warren Airport. At the March 9, 2015 Council meeting, staff was directed to prepare an ordinance to amend the City Code to reflect the recently changed airport name to Washington-Warren Airport.

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council adopted an ordinance to amend the City Code, including but not limited to Chapter 2, Administration, Article XXII, Warren Field Airport and Chapter 40, Article IX, Airport Zoning.

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF WASHINGTON
NORTH CAROLINA**

BE IT ORDAINED, by the City Council of the City of Washington, North Carolina.

Section 1. Amend the Washington City Code, in its entirety but excluding the Charter, by replacing "Warren Field Airport", "Warren Airport", any combination of the foregoing or similar words with other words like "Advisory Board" or "Commission", and any other designation of, or reference to, the airport owned and operated by the City of Washington with "Washington-Warren Airport", including but not limited to the specific amendments contained hereinbelow.

Section 2. Amend Chapter 2, Administration, Article XXII, Warren Field Airport, of the Washington City Code, by replacing "Warren Field Airport" with "Washington-Warren Airport".

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- Section 3. Amend Chapter 2, Administration, Article XXII, Warren Field Airport, Section 2-586, by replacing “Warren Field Airport Advisory Board” with “Washington-Warren Airport Advisory Board.”
- Section 4. Amend Chapter 40, Article IX, Airport Zoning, Section 40-227, by replacing “Warren Airport” with “Washington-Warren Airport”.
- Section 5. Amend Chapter 40, Article IX, Airport Zoning, Section 40-233, by replacing “Warren Field Airport Commission” with “Washington-Warren Airport Advisory Board”.
- Section 6. This Ordinance shall become effective upon adoption.
- Section 7. All Ordinances or parts in conflict herewith are repealed.

Adopted this the 23rd day of March, 2015.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor

NEW BUSINESS:
ADOPT – RESOLUTION REGARDING A CLEAN WATER STATE
REVOLVING FUND PROGRAM (CWSRF)

City Manager, Brian Allgood explained the request is necessary in order to meet the requirements of the application for a CWSRF loan for sewer rehabilitation work as discussed last month. As noted at that time, these funds can be used for water and wastewater projects, including the possibility of 0% interest rate loans for rehabilitation type projects. At least \$65 million will be available for the March 31, 2015 deadline. Staff feels like we could be successful in applying for work to reduce inflow and infiltration (I/I) in some of our older gravity sewer lines. With your permission, we would like to apply for an amount not to exceed \$2 million worth of work. At 0% interest, this will mean a \$100,000 annual payment over 20 years. Even if we did not qualify for a 0% interest rate loan, the maximum percentage rate should be in the 1.7% range which would mean an annual payment of approximately \$115,000. The areas being considered are more-or-less within four (4) sewer lift station basins that cover a vast majority of the City, including areas from Water Street to Oak Drive and Hackney Avenue to Runyon Creek. The attached map highlights the sections that are being considered for rehab work. Naturally the sections of the system that will receive the work are those in the worst shape and contribute to I/I the most.

Councilmembers commented on the short notice regarding the funding opportunities while others discussed the need to set aside funding for this type of maintenance projects. Mr. Allgood explained that we do set aside money each year for small maintenance projects. Mayor Pro tem Roberson noted there is a need to increase sewer fees to fund projects like this.

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council adopted the attached resolution regarding a CWSRF Loan for sewer system rehabilitation work.

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection systems, and
- WHEREAS, The City of Washington has need for and intends to construct 6 improvements to the existing wastewater collection system described as Sanitary Sewer System Rehabilitation 2015, and
- WHEREAS, The City of Washington intends to request state loan assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WASHINGTON:

That City of Washington, the Applicant will arrange financing for all remaining costs of the project, if approved for a State loan award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Washington to make scheduled repayment of the loan, to withhold from the City of Washington any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mac Hodges, Mayor, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 23rd day of March, 2015 at Washington, North Carolina.

ATTEST:

**s/Cynthia S. Bennett
City Clerk**

**s/Jay MacDonald Hodges
Mayor**

CERTIFICATION BY RECORDING OFFICER

The undersigned qualified and acting City Clerk of the City of Washington does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Washington City Council duly held on the 23rd day of March, 2015; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of March, 2015.

s/Cynthia S. Bennett
City Clerk

ANY OTHER ITEMS FROM CITY MANAGER: NONE

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:
DISCUSSION: COMMERCIAL TRASH PICKUP**

Mayor Pro tem Roberson asked the City Manager to investigate commercial trash pickup and noted that all businesses that use the dumpsters should be paying. Mr. Alligood explained staff is reviewing this item.

DISCUSSION: OUTSIDE AGENCY FUNDING

Mayor Pro tem Roberson noted that he thought each Councilmember should forward to the Manager the amount of funds that each outside agency should receive in the upcoming budget. Mr. Alligood explained that at the last Council meeting, Council voted to "plug in" the amount each agency

was funded last year into the upcoming budget, then during the budget workshops, Councilmembers would be able to increase or decrease the funding amount at that time.

Councilman Brooks felt that we need to determine the amount of funds that we have and what we need to do for our city residents before we start funding outside agencies. We need to take care of our house first, then work on outside agencies.

CLOSED SESSION: NONE

ADJOURN:

By motion of Councilman Pitt, seconded by Councilman Beeman, Council adjourned the meeting at 6:30pm until Monday, March April 13, 2015 at 5:30 pm, in the Council Chambers.

**Cynthia S. Bennett, CMC
City Clerk**